

APPROVED BY




Lakewood Animal Safety & Welfare Advisory Board

September 19, 2019 Meeting

Location: Lakewood City Hall

Present: Board Members: Erin Shaughnessy, Emily Christescu, Emily Petro,
Nancy Binder, Cassie Gaffney, Juleen Russell, Councilmember Tristan Rader

Not present: Nancy McDonnell, Phyllis Dykes, ACO Elaine Hearn

Lakewood Animal Safety and Welfare Advisory Board Meeting

Minutes Wednesday September 19, 2019

- I. Welcome and roll call conducted by Board Member Shaughnessy. 6 voting members present.
- II. Welcome ACO / Shelter Supervisor Elaine Hearn
 - a. Defer to next month.
- III. Approval of July Meeting Minutes - Board
 - a. Unanimous verbal vote in favor of motion to waive formal reading of the minutes.
No discussion on minutes as presented. Motion passes to approve the minutes.
- IV. Councilmember Anderson - Proposed Dog Registration Legislation
 - b. Councilmember Rader notes that Lakewood ordinance 905.07 states all dogs must register with the county. This ordinance is already enforced by the county through their own legislation. Councilperson Rader questions if the proposal is redundant. He asks how we could share this duty with the county, and states that he would be in favor of a resolution supporting the county, along with the introduction of more education and outreach to help register dogs and increase compliance. He would defer to the ACOs and their expertise but is also committed to more education on our current policies.
 - c. The board would defer to the ACOs who enforce this ordinance that is already law through the city and the county, while extending an offer to support the overall goal of increasing dog registrations, getting dogs on six-foot leashes and working with the county and their program.
- V. Lakewood Animal Control Report (ACO Crawford)
 - a. ACO Hearn not in attendance.

NEW BUSINESS

- VI. 2019 Committees/Working Groups Plan Updates
 - b. 2019 Plan (Shaughnessy)
 - i. No update.
 - a. Wildlife Education & Outreach (Shaughnessy)
 - i. No update.

c. Dog Ordinances (Shaughnessy)

- i. No update.

d. Spay and Neuter Education and Outreach (Binder)

- i. PetFix will transport 15 dogs (8 female and 7 male) on Thursday, October 17th. Residents call PetFix to schedule appointments on a first come first serve basis. Transportation times and crate sizes TBD. Only Grace of PetFix or dog owners should handle dog transport. PetFix will provide forms. Boardmember Binder will ask PetFix for hospital bands/ID collars and if they can assist with a text or email reminder for scheduled appointments.
- ii. Board volunteers will pick up the Petfix banner before the event, obtain children's photo release forms (we already have the adult release forms), obtain the previous year's event outline for reference, request if tables and chairs available from the city, get the pool key from the recreation department, go over the add-on options and forms, compile board volunteer availability and schedule shifts, and coordinate posting of the event details on social media. Board Chair Shaughnessy will get volunteer name tags, goodie bags and clipboards. Boardmember Binder to get numbers to coordinate assignments for when dogs can load and unload into the PetFix van, and call participants closer to event date with appointment reminders. Volunteers are needed the day of the event between 6 and 7 am for setup and morning dog drop off, and later for the afternoon/3:30 pm pick up time and event break down.
- iii. Grace of PetFix mentioned there is another grant available for low cost spay/neuter and the board may look into a future spay/neuter cat day.

e. Community Events (McDonnell)

- i. The Spooky Pooch Parade on Saturday, October 19th requires volunteers during a 3-hour shift for setup, managing the booth and break down. Boardmember McDonnell is ordering 500 six-foot leashes with a Lakewood design, to be given out or used as prizes for the prize wheel. This year the board is sharing a booth with the city. Volunteers need to bring the LASWAB banner, dog ordinance literature, prize wheel, and prizes. Board Chair Shaughnessy will email the board to coordinate volunteers and build a schedule.
- ii. The board would like to promote dog registration. Volunteers will bring information about registering dogs through the county to the event.

f. Dog Bite Prevention Education (Shaughnessy)

- i. Board Chair Shaughnessy is considering book options.

g. Communications (Russell)

- i. A suggestion is made to create a social media post with the Spay/Neuter event information rather than update the digital graphic from 2018. Motion made to submit a post in lieu of digital graphic; motion seconded; motion passes.

VI. Communications

a. September

- i. Happy, Healthy Cat Month (Christescu): Not yet posted.
- ii. Spay/Neuter Day Promotion: post as soon as possible in September and again in October if appointments remain available. Allow for a backup post if all 15 appointments are scheduled.

b. October

- i. Dogs at Large / registration / ID (Dog Ordinance): Board Chair Shaughnessy to create a post for registering dogs.
- ii. Spay/Neuter Day Promotion (round 2).
- iii. Halloween Pet Safety post as backup option.

VII. Motion made to cancel the December board meeting; motion seconded; motion passes.

No public comment.

Motion is made to adjourn; motion passes. Meeting adjourned at 6:47 pm.